

Fire Safety Certificate

Issued under the Environmental Planning and Assessment Regulation 2000,
Clauses 170 to 174

Type of Certificate

Interim

Final

Owner / Agent

I,

Address

of

Certify that:

each of the essential fire safety measures specified in the current fire safety schedule for the building to which the certificate relates:

- a) has been assessed by a properly qualified person, and
- b) was found, when it was assessed, to be capable of performing to at least the standard required by the current fire safety schedule for the building for which the certificate is issued.

Identification of Building

Address

Building Name

Side of Street

Nearest Cross Street

Particulars of Building

Scope

Part

Whole

Description of Part (where applicable)

Date of Assessment

Owner's Details

Name

Address

SCHEDULE

Statutory Fire Safety Measure	Design / Installation Standard
Access Panels, Doors & Hoppers	BCA Clause C3.13 & AS 1530.4 - 2005
Alarm Signalling Equipment	AS 1670.3 – 2004
Automatic Fail Safe Devices	BCA Clause D2.21
Automatic Fire Detection & Alarm System	BCA Spec. E2.2a & AS 1670.1 – 2004
Automatic Fire Suppression Systems	BCA Spec. E1.5 & AS 2118.1 – 1999 or AS 2118.4, 6 – 1995
Building Occupant Warning System activated by the Sprinkler System	BCA Spec. E1.5, Clause 8 and / or Clause 3.22 of AS 1670.1 – 2004
Emergency Lifts	BCA Clause E3.4 & AS 1735.2 – 2001
Emergency Lighting	BCA Clause E4.4 & AS 2293.1 – 2005
EWIS	BCA Clause E4.9 & AS 1670.4 – 2004 & AS 4428.4 - 2004
Emergency Evacuation Plan	AS 3745 – 2002
Exit Signs	BCA Clauses E4.5, E4.6 & E4.8; and AS 2293.1 – 2005
Exit Signs (non-illuminated)	BCA Clause E4.7
Fire Control Centres and Rooms	BCA Spec E1.8

Notes for completing the Fire Safety Certificate

Note 1

An **interim fire safety certificate** or a **final fire safety certificate** is required before:

- an interim occupation certificate can be issued to allow a partially completed new building (including and altered portion of, or an extension to, a new building) to be occupied or used, or
- an interim occupation certification can be issued to allow a change of building use for part of an existing building.

A **final fire safety certificate** is required:

- before a final occupation certificate can be issued to allow a new building (including an altered portion of, or extension to, a new building) to be occupied or used, or
- before a final occupation certificate can be issued to allow a change of building use for an existing building, or
- in accordance with a fire safety order given by a council.

An **interim fire safety certificate** is issued for part of the building and may deal only with those essential fire safety measures appearing on the most recent fire safety schedule (see note 3) relevant to the part of the building for which interim occupation certificate will be sought.

A **final fire safety certificate** must deal with all essential fire safety measures appearing on the most recent fire safety schedule (see note 3), subject to the following.

An **interim fire safety certificate** or a **final fire safety certificate** need not deal with those essential fire safety measures which have been the subject of some other final fire safety certificate or annual fire safety statement within the previous 6 months, unless the person or authority responsible for determining the relevant development consent, complying development certificate, construction certificate or fire safety order, has specified otherwise in the schedule. See also note 3.

Note 2

The person who carries out the assessment:

- must inspect and verify the performance of each fire safety measure being assessed; and
- in the case of a (interim or final) fire safety certificate for a new building (not an alteration to, or enlargement or extension of an existing building) must test the operation of each item of fire safety equipment installed in the building.

Note 3

The relevant essential fire safety measures are those specified in the most recent fire safety schedule, attached to one of the following:

- development consent for a change of building use; or
- complying development certificate for the erection of a building or a change of building use; or
- construction certificate for proposed building work, including building work associated with a change of building use; or
- a fire safety order.

The fire safety schedule will also identify standard of performance for each essential fire safety measure.